



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

CAPITAL IMPROVEMENT PLAN COMMITTEE  
MINUTES

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REGULAR MEETING– JULY 31, 2015 –8:30A.M.  
MARY HERBERT CONFERENCE ROOM  
233 ATLANTIC AVENUE

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The meeting was called to order by the Chair, Cynthia Swank, at approximately 8:35 a.m. Rick Stanton, David O’Heir, Anne Ambrogio and Nancy Monaghan were also present on the Committee. James Sununu, John Kohlmorgen and Dickie Garnett were absent. Paul Apple, the Town Administrator, Brian Page, the Director of Public Safety and Michael Maddocks, the Chief of the Police Department, were also present.

The Board considered the Minutes of the July 24, 2015 meeting.

**MOTION. Mr. Stanton moved to accept the minutes as written. Mr. O’Heir seconded the motion. Ms. Monaghan suggested that the paragraph beginning at Line 67 was incomplete because she had heard Chief Tully say that a quint would not work for North Hampton now and in the future. Mr. Stanton responded that he had not heard Chief Tully in that way; rather, he had heard the Chief say that a quint may be appropriate at some future date. Mrs. Ambrogio agreed that she had heard Chief Tully’s comments in the same way. The Committee agreed that the following sentence be added at Line 69: “Ms. Monaghan asked Chief Tully if he felt a quint would be available in 2020 that would be suitable for North Hampton, and Chief Tully said no; but, a quint might be suitable in the future.”**

**Mrs. Ambrogio asked that the word “patience” at Line 123 be changed to “patients.” There was no objection.**

**Mr. Stanton moved to accept the minutes as amended. Mrs. Ambrogio seconded the motion. There was no additional discussion. The vote was unanimous in favor of the motion, and the Chair declared the motion passed.**

Chief Maddocks presented the Police Department’s CIP proposals.

1. Cruiser Replacement.

Chief Maddocks explained that usually the first payment on a lease purchase was made from the detail revolving account. He indicated that no purchases have been made because the funding level of the detail revolving account is not sufficient. He submitted a summary of account levels. Exhibit A. He explained that revenue from details has been declining since 2009 because turn-over in the department means that more officers are working overtime, either on a voluntary basis or by order. Officers who work more overtime tend to work fewer details, hence the decline in revenue.

In addition to declining revenue, Chief Maddocks reported that the Town had been buying cruisers out-right from the detail fund in order to avoid lease payments in succeeding budget years. The purchase cost is usually about \$45,000, rather than just the first year’s lease payment. The department bought portables from the detail fund for about \$18,000. Taken together, the revenue is not supporting the rate of spending.

The Committee discussed the cruiser replacement schedule. Exhibit B. It is a 6 year process. The Chief added a link to the cruiser mileage to explain the addition of idle time. Cruisers idle frequently and this causes engine wear. Idle time is now included in the total mileage report where it is possible. Cruisers 120-124 report idle time in addition to actual mileage.

Ms. Monaghan asked about the detail rate. The Chief reported that the Town charges \$15/hour for the car, but there is no minimum. The personnel rate is \$71 per hour, with a minimum of 4 hours. A cruiser is not always required of a detail. Mr. O'Heir asked if North Hampton realizes any income from a detail given to an officer from another Town, and the Chief responded that we do not.

Director Page also explained the specifics of the department turn-over, in that there have been on average three fewer officers over the last several years at any given time. Chief Maddocks explained that it takes nearly a year to get an officer hired. Mrs. Ambrogi asked if the situation is improving, and both the Director and the Chief responded yes. Director Page explained the retention bonuses that had been paid.

Mr. Stanton asked how we get back on schedule. The Chief distributed a continuity ledger that details the vehicles. Exhibit C. There was significant discussion about the proposed schedule. Ultimately, the Committee agreed that two vehicles should be acquired through lease purchase in FY 17, FY 18 and FY19. The first payment for each of the years would be made from taxation, and subsequent payments would be included in the operating budget in order to allow revenue in the detail account to catch up. The 7<sup>th</sup> vehicle will be acquired outright if possible in FY20. Chief Maddocks agreed to submit a revised schedule. He explained the Crown Victorias would be replaced first, before any of the utilities are rotated.

Mr. Stanton asked for maintenance expenses for vehicles that out of warranty, and Chief Maddocks agreed to provide that information.

## 2. Tasers. Exhibit D.

The Chief explained that tasers were used instead of pepper spray because pepper spray is messy and it requires an officer to be closer to the suspect. The life cycle is about 5 years; the age of our tasers is now 9 years. The cost for each unit increased about \$50 because of the length of time between approval and actual purchase. Chief Maddocks explained the TAP payment is a form of insurance in addition to the warranty, which is only 1 year. The TAP is \$190.56 extra per year. The TAP program is summarized at Exhibit E. It provides for a brand new unit if the older one breaks down.

Mr. Stanton suggested a replacement schedule on the tasers would be advisable, with possibly a 5-5-4 rotation in the operating budget.

Ms. Swank asked if Taser is a brand name and had other brands been examined. Chief Maddocks said Taser is a brand name but that it predominates the market.

The Committee discussed briefly the up-coming schedule. The Library is scheduled for August 7. Follow up with Police and the Highway is on for August 14. August 21 is saved for a second day for Highway if necessary. The Committee asked the Town Administrator to follow up with the School to see if they would be ready for August 28. The meeting with the Facilities Committee is scheduled for September 10.

The Chair called for additional business, and hearing none, adjourned the meeting at approximately 10:15 a.m.

Respectfully submitted,

Paul L. Apple, Town Administrator

Date prepared: August 3, 2015

Date approved: August 7, 2015, as amended.